

# A könyvtárüggyel kapcsolatos nemzetközi szabványok

## 1. Állomány-nyilvántartás

**ISO 20775:**2009 Information and documentation. Schema for holdings information

## 2. Bibliográfiai feldolgozás és adatcsere, transliteráció

**ISO 10754:**1996 Information and documentation. Extension of the Cyrillic alphabet coded character set for non-Slavic languages for bibliographic information interchange

**ISO 11940:**1998 Information and documentation. Transliteration of Thai

**ISO 11940-2:**2007 Information and documentation. Transliteration of Thai characters into Latin characters. Part 2: Simplified transcription of Thai language

**ISO 15919:**2001 Information and documentation. Transliteration of Devanagari and related Indic scripts into Latin characters

**ISO 15924:**2004 Information and documentation. Codes for the representation of names of scripts

**ISO 21127:**2014 Information and documentation. A reference ontology for the interchange of cultural heritage information

**ISO 233:**1984 Documentation. Transliteration of Arabic characters into Latin characters

**ISO 233-2:**1993 Information and documentation. Transliteration of Arabic characters into Latin characters. Part 2: Arabic language. Simplified transliteration

**ISO 233-3:**1999 Information and documentation. Transliteration of Arabic characters into Latin characters. Part 3: Persian language. Simplified transliteration

**ISO 25577:**2013 Information and documentation. MarcXchange

**ISO 259:**1984 Documentation. Transliteration of Hebrew characters into Latin characters

**ISO 259-2:**1994 Information and documentation. Transliteration of Hebrew characters into Latin characters. Part 2. Simplified transliteration

**ISO 3602:**1989 Documentation. Romanization of Japanese (kana script)

**ISO 5963:**1985 Documentation. Methods for examining documents, determining their subjects, and selecting indexing terms

**ISO 639-2:**1998 Codes for the representation of names of languages. Part 2. Alpha-3 code

**ISO 6630:**1986 Documentation. Bibliographic control characters

**ISO 7098:**1991 Information and documentation. Romanization of Chinese

**ISO 843:**1997 Information and documentation. Conversion of Greek characters into Latin characters

**ISO 8459:**2009 Information and documentation. Bibliographic data element directory for use in data exchange and enquiry

**ISO 9984:**1996 Information and documentation. Transliteration of Georgian characters into Latin characters

**ISO 9985:**1996 Information and documentation. Transliteration of Armenian characters into Latin characters

**ISO 999:**1996 Information and documentation. Guidelines for the content, organization and presentation of indexes

### **3. Elhelyezés, könyvtárépület**

**ISO/TR 11219:**2012 Information and documentation. Qualitative conditions and basic statistics for library buildings. Space, function and design

### **4. Megőrzés, állományvédelem**

**ISO 11799:**2015 Information and documentation. Document storage requirements for archive and library materials

**ISO 14416:**2003 Information and documentation. Requirements for binding of books, periodicals, serials and other paper documents for archive and library use. Methods and materials

**ISO 16245:**2009 Information and documentation. Boxes, file covers and other enclosures, made from cellulosic materials, for storage of paper and parchment documents

## **5. Megőrzés, archiválás – elektronikus**

**ISO 14721:**2012 Space data and information transfer systems. Open archival information system (OAIS). Reference model

**ISO/TR 14873:**2013 Information and documentation. Statistics and quality issues for web archiving

**ISO 28500:**2009 Information and documentation. WARC file format

## **6. Metaadat, rekordmenedzsment**

**ISO 13008:**2012 Information and documentation. Digital records conversion and migration process

**ISO/TR 13028:**2010 Information and documentation. Implementation guidelines for digitization of records

**ISO 15489-1:**2001 Information and documentation. Records management. Part 1: General

**ISO/TR 15489-2:**2001 Information and documentation. Records management. Part 2: Guidelines

**ISO 16175-1:**2010 Information and documentation. Principles and functional requirements for records in electronic office environments. Part 1: Overview and statement of principles

**ISO 16175-2:**2011 Information and documentation. Principles and functional requirements for records in electronic office environments. Part 2: Guidelines and functional requirements for digital records management systems

**ISO 16175-3:**2010 Information and documentation. Principles and functional requirements for records in electronic office environments. Part 3: Guidelines and functional requirements for records in business systems

**ISO/TR 17068:**2012 Information and documentation. Trusted third party repository for digital records

**ISO/TR 18128:2014** Information and documentation. Risk assessment for records processes and systems

**ISO 23081-1:2006** Information and documentation. Records management processes. Metadata for records. Part 1: Principles

**ISO 23081-2:2009** Information and documentation. Managing metadata for records. Part 2: Conceptual and implementation issues

**ISO/TR 23081-3:2011** Information and documentation. Managing metadata for records. Part 3: Self-assessment method

**ISO/TR 26122:2008** Information and documentation. Work process analysis for records

**ISO/TR 26122:2008/Cor 1:2009**

**ISO 30300:2011** Information and documentation. Management systems for records. Fundamentals and vocabulary

**ISO 30301:2011** Information and documentation. Management systems for records. Requirements

**ISO 30302:2015** Information and documentation. Management systems for records. Guidelines for implementation

## **7. Minőségbiztosítás**

**ISO/TR 28118:2009** Information and documentation. Performance indicators for national libraries

## **8. Műszaki, könyvtárinformatika, interoperabilitás, adatbiztonság**

**ISO 10160:2015** Information and documentation. Open Systems Interconnection. Interlibrary Loan Application Service Definition

**ISO 10161-1:2014** Information and documentation. Open Systems Interconnection. Interlibrary Loan Application Protocol Specification. Part 1: Protocol specification

**ISO 10161-2:2014** Information and documentation. Open Systems Interconnection. Interlibrary Loan Application Protocol Specification. Part 2: Protocol implementation conformance statement (PICS) proforma

**ISO 16363:**2012 Space data and information transfer systems. Audit and certification of trustworthy digital repositories

**ISO 23950:**1998 Information and documentation. Information retrieval (Z39.50). Application service definition and protocol specification

**ISO 25964-1:**2011 Information and documentation. Thesauri and interoperability with other vocabularies. Part 1: Thesauri for information retrieval

**ISO/IEC 27001:**2013 Information technology. Security techniques. Information security management systems. Requirements

**ISO/IEC 27004:**2016 Information technology. Security techniques. Information security management. Monitoring, measurement, analysis and evaluation

**ISO 25964-2:**2013 Information and documentation. Thesauri and interoperability with other vocabularies. Part 2: Interoperability with other vocabularies

**ISO 28560-1:**2014 Information and documentation. RFID in libraries. Part 1: Data elements and general guidelines for implementation

**ISO 28560-2:**2014 Information and documentation. RFID in libraries. Part 2: Encoding of RFID data elements based on rules from ISO/IEC 15962

**ISO 28560-3:**2011 Information and documentation. RFID in libraries. Part 3: Fixed length encoding

**ISO/TS 28560-4:**2014 Information and documentation. RFID in libraries. Part 4: Encoding of data elements based on rules from ISO/IEC 15962 in an RFID tag with partitioned memory

**ISO 3166-2:**2013 Codes for the representation of names of countries and their subdivisions. Part 2: Country subdivision code

**ISO 3166-3:**2013 Codes for the representation of names of countries and their subdivisions. Part 3: Code for formerly used names of countries

## **9. Nemzetközi azonosítás**

**ISO 10444:**1994 Information and documentation. International standard technical report number (ISRN)

**ISO 15706-1:**2002 Information and documentation -- International Standard Audiovisual Number (ISAN). Part 1: Audiovisual work identifier

**ISO 15706-1:2002/Amd 1:2008** Alternate encodings and editorial changes

**ISO 15706-2:2007** Information and documentation. International Standard Audiovisual Number (ISAN). Part 2: Version identifier

**ISO 15707:2001** Information and documentation. International Standard Musical Work Code (ISWC)

**ISO 17316:2015** Information and documentation. International standard link identifier (ISLI)

**ISO 21047:2009** Information and documentation. International Standard Text Code (ISTC)

**ISO 26324:2012** Information and documentation. Digital object identifier system

**ISO 27729:2012** Information and documentation -- International standard name identifier (ISNI)

**ISO 27729:2012/Cor 1:2013**

**ISO 27730:2012** Information and documentation. International standard collection identifier (ISCI)

**ISO 3901:2001** Information and documentation. International Standard Recording Code (ISRC)

## **10. Szabványosítás, szabályozás**

**ISO 22310:2006** Information and documentation. Guidelines for standards drafters for stating records management requirements in standards

## **11. Szolgáltatás**

**ISO 17933:2000** GEDI. Generic Electronic Document Interchange

**ISO 18626:2014** Information and documentation. Interlibrary Loan Transactions

**ISO 2146:**2010 Information and documentation. Registry services for libraries and related organizations

**ISO 8777:**1993 Information and documentation. Commands for interactive text searching

## **Egyéb, a könyvtárügyet érintő szabványok**

**ISO 11108:**1996 Information and documentation. Archival paper. Requirements for permanence and durability

**ISO 11798:**1999 Information and documentation. Permanence and durability of writing, printing and copying on paper. Requirements and test methods

**ISO 11800:**1998 Information and documentation. Requirements for binding materials and methods used in the manufacture of books

**ISO 12083:**1994 Information and documentation. Electronic manuscript preparation and markup

**ISO 18:**1981 Documentation. Contents list of periodicals

**ISO 214:**1976 Documentation. Abstracts for publications and documentation

**ISO 2145:**1978 Documentation. Numbering of divisions and subdivisions in written documents

**ISO 215:**1986 Documentation. Presentation of contributions to periodicals and other serials

**ISO 5122:**1979 Documentation. Abstract sheets in serial publications

**ISO 5123:**1984 Documentation. Headers for microfiche of monographs and serials

**ISO 5127:**2001 Information and documentation. Vocabulary

**ISO 6357:**1985 Documentation. Spine titles on books and other publications

<b>ISO 7144:</b> 1986 Documentation. Presentation of theses and similar documents
<b>ISO 7220:</b> 1996 Information and documentation. Presentation of catalogues of standards
<b>ISO 7220:</b> 1996/Cor 1:2001
<b>ISO 7275:</b> 1985 Documentation. Presentation of title information of series
<b>ISO 8:</b> 1977 Documentation. Presentation of periodicals
<b>ISO 8879:</b> 1986 Information processing. Text and office systems. Standard Generalized Markup Language (SGML)
<b>ISO 9069:</b> 1988 Information processing. SGML support facilities. SGML Document Interchange Format (SDIF)
<b>ISO/IEC 9070:</b> 1991 Information technology. SGML support facilities. Registration procedures for public text owner identifiers
<b>ISO 9230:</b> 2007 Information and documentation. Determination of price indexes for print and electronic media purchased by libraries
<b>ISO 9706:</b> 1994 Information and documentation. Paper for documents. Requirements for permanence

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